

CMS PTO Minutes 12/14/23

7PM Call to order and introductions

7:06 Approve minutes from November 2023 member meeting

Joys/Celebrations/thank yous from November

-Altitude Fundraiser

-Wreaths

7:08PM Old Business

- Altitude Event/Fundraiser-\$180 + \$261+Raffle
- Wreath Distribution-Net \$1721, other items next year, sold more swags and kissing balls this year than in past
- Clothing Swap- half items taken, winter clothing items were donated to SAU, great idea to coordinate with the conferences
- End of Year Call- \$2000 goal, continue to solicit donations

7:17PM New Business

- CMS Cares- New people coming weekly, 5th grade does food drive every year w St Pauls, they were unaware that we are having one too, coordinate with Stacey, GC donations can be distributed, CMS Cares info can be shared at CMS Staff Meeting, There is another donation bin inside doors, meet after new year and find way to coordinate with community, Millbrook PTA members want to coordinate to meet up,
- Staff appreciation for December-Have supplies, food and donations, sign up link, drop off by 7:30AM
- Movie Night <https://www.cmspto.com/2024movienight> -Pizza and Popcorn orders, door and safety monitors, only stay on 2nd floor of the school, Mario
- PTO Meetings- upcoming Guest Speakers-Quici in January joining meeting, Feb Concord Hosp Residents discuss Puberty, can try to do hybrid? But have to work out the way to utilize technology
- Glow Dance: Save the Date! 3/8/24, snow date 3/22, CMS Gym, Billy Thompson will be DJ, need crowd control, is there a way to do it more quietly or set up quiet spaces?, put flyer info mention headphones/ear protection, encourage neon and white colors, a lot of people attended glow dance, should we ask for RSVP? Pause if we need to take a break and address behaviors
- Update on volunteers- working with district about volunteer requirements, walktober did not need anything, have to have background check/district volunteer application/form for movie night, glow dance, block party, reach out to school board regarding the confusion about the process

- Fundraisers

- Mabel's Labels	Year Long	Jennifer
- Popcorn	Year Long	Pam
- Wreaths	Oct-Dec	Jennifer <input checked="" type="checkbox"/>
- Minted	Oct-Dec	Ashley
- Penny Auction/Bingo/game night	February	<i>Coordinator?</i>
- Flower sale	March-May	<i>Coordinator?</i>
- Yearbook	Year long	Kelly T.
- End of Year call	Nov-Dec	Jennifer <input checked="" type="checkbox"/>
- Swag/Online store	Year Long	Jennifer

- Parent Only (Brewery Networking?)
- Altitude Nov. 14 Donald
- Co-Op round it up (check in 12/23) Madeleine
- Grant (bank foundations)
- Box Tops

Madeline will draft reminders to teachers w upcoming dates, times, events, and fundraiser info

- Events

- |   |                   |          |                 |
|---|-------------------|----------|-----------------|
| - | Movie Night       | January  | Jennifer T.     |
| - | Bingo/Game Night  | February | Coordinator?    |
| - | Family Glow Dance | March    | Clara Dietel    |
| - | Block Party       | Mar-June | Coordinator(s)? |

- February- Ashley and Donald will coordinate Bingo/Game Night
- February Rock N Race Registration, CMS Team, Event Wednesday 5/8
- May will be busy, also kindergarten screenings PTO presence, May flower sale coordinate w Mother's Day

- 7:55PM Treasurer's Update-Through Nov 30th, revenue \$1600, expenditures \$2000, fewer reimbursements in Nov, More reimbursements in Dec, Wreaths about \$1700, Altitude \$180, Giving Tuesday Donations, Constantly Fundraiser, Purchased stamps
- Money in CD

7:59PM President Wrap up

Next meeting- January

Next Meeting Thursday, 1/11/24 *Special Guest: Mr. Quinci Worthey 7pm*

Approved January 2024

**November 2023 Treasurer's report Presented at the December 14, 2023 meeting**

\$23,968.39 Primary checking account starting balance on 11/1

\$23, 518.25 Primary checking account ending balance on 11/30

Total expenditures: \$2,061.08

Total revenue: \$1,610.55

Net for the month: \$(450.53)

Highlights for the month:

Processed 5 reimbursement requests (3 from principal's account)

Wreath fundraiser netted \$1,721 (had budgeted \$2,000)

Have not received payment for Altitude fundraiser yet but raffle revenue is counted this month

There are giving Tuesday / end of year appeal donations not yet recorded (still in paypal at end of month or venmo transfer made in December)

**Expenses in November 2023**

<b>Amount</b>	<b>Budget category</b>	<b>Notes/comments</b>
\$1,810.00	Wreaths payment	
\$28.79	CMS cares	
\$41.24	Kindergarten	
\$13.20	Postage	
\$167.85	Popcorn supplies	
<b>Total: \$2,061.08</b>		

**Revenue in November 2023**

<b>Amount</b>	<b>Budget category</b>	<b>Notes/comments</b>
\$180.42	Donations	Includes raffle tickets
\$168.63	Constantly Fundraiser	
\$12.50	Popcorn	
\$1,218.00	Wreath fundraiser	
\$30.00	Spirit wear	
<b>Total: \$1,610.55</b>		

Respectfully submitted,

Madeleine Mineau

Treasurer