

## Jan 11, 2024 7:00 PM | CMS PTO Meeting

Attendees: Board Members- Ashley B. Madeleine M, Liz B, Jennifer T, Jorane M, Pamela W, Kelly T; Late Board Member: Io Pike

### Notes

- Welcome/Introductions/Joys Celebrations - Ashley B.
  - Joys/Celebrations- Hot Cocoa Bar
- Call to order- 7:06 pm Ashley B.
- December meeting approved - 1st- Jennifer T, 2nd Madeleine M; motion passed
- Old Business
  - End of year call: \$2100 donations from annual appeal
  - Amy W shared about staff cocoa bar
  - Jorane M. spoke about CMS Cares being intentional with a survey for student need for winter break and about what CMS Cares is
  - Liz B shared that Projet S.T.O.R.Y is hosting an MLK celebration at Jennings Drive Community Center on Monday 1/15 from 12:30-2:30pm; families are welcome
- New Business
  - Jennifer T- movie night Friday 1/19; need for pizza and popcorn order because only 5 pizzas pre-ordered at this time; need for volunteers; fliers should be sent home with kiddos (Gallo to email teachers as a reminder to send fliers home)
  - Feb PTO meeting- guest speakers from Concord hospital residency program to discuss how to talk to your kids about puberty (thanks to Amy Valeras for organizing)
  - Glow Dance (March 8th); Clara Dietel chairing the event (not present at meeting to speak); call for volunteers
  - Ongoing fundraisers: minted, spirit wear, box tops, mable's labels
  - Call for volunteers for popcorn; more people have submitted background check paperwork since the call for volunteers; 7:30-10 am
  - Reminder to check lost and found
  - Book Bingo (Tentative Feb 16th)- bring used books for a bingo game
  - Block Party call for coordinators
  - Rock n' race sign up (CMS team in memory of Ms. Holliday-Rowe) Wednesday May 8th; Captains breakfast in early feb.

### Treasurer's Report

Great month due to end of year appeal with donations  
\$10,000 into a CD to accrue interest (9 month CD with intent to gain \$300 in interest)  
See Treasures report that was presented

- Unbudgeted requests:
  - Coffee and pastries for career day (Ashley and Madeline will cover costs as a donation)

- Nurse Celestine purchased clothes for students \$390 (1st Jennifer T; 2nd Ashley B; motion passed);
  - Nurse celestine is happy to take hand-me-down clothes in good conditions
  - Discussed making another sign-up genius to prevent unknown reimbursement asks
- President's wrap-up
- Motion to adjourn the meeting: 1st: Ashley B; 2nd Madeline M. Motion passed

Approved Feb 8 2024

## December 2023 Treasurer's report Presented at the January 11, 2024 meeting

\$23,518.25 Primary checking account starting balance on 12/1  
\$15,916.96 Primary checking account ending balance on 12/29

\$10,000 CD funded on 12/13 at interest rate 4.16939% will mature on 9/13/2024. We should make \$318.75 in revenue from this investment over the term.

Total expenditures: \$383.87  
Total revenue: \$2,782.26  
Net for the month: \$2,398.39

Highlights for the month:

Annual appeal goal was exceeded. We received \$2,235.01 in donations in December!

### Expenses in November 2023

Amount	Budget category	Notes/comments
\$86.95	Staff appreciation	Decorations, plates, cups
\$45.91	Kindergarten	
\$209.05	Second Grade	
\$41.96	Fifth Grade	
<b>Total: \$383.87</b>		

### Revenue in November 2023

Amount	Budget category	Notes/comments
\$2,235.01	Donations	
\$180	Altitude Fundraiser	
\$21.50	Popcorn	
\$292.75	Hannaford and Coca Cola donations	
\$53	Spirit wear	
<b>Total: \$2,782.26</b>		

Respectfully submitted,  
Madeleine Mineau  
Treasurer