

CMS PTO Meeting Minutes

February 6, 2018

In attendance: Kelly Wing, Melissa West, Melissa Maheu, Matt Pennington, Aimee Valeras, Caitlin Sackman, Jessica Pollack, Kris Gallo, Jeff Evans, Ryan Burke, Becky Taylor, Casey Barnewall, Megan Pearl

I. Call to Order – Kelly Wing

- Meeting called to order at 6:02
- Minutes approved from January

II. Treasurer's Report – Hannah Murray

- Hannah is working with past PTO members to add/eliminate signers on President's account
- Popcorn raised only \$107 in January
- PTO cancelled a few popcorn dates due to shortage of kernels (Sam's Club stopped selling kernels)
- Currently sourcing kernels from school district at a slightly higher expenditure than from Sam's Club
 - ACTION ITEM: Connect with other CSD schools about a possible bulk kernel order to save \$

III. Fundraising Report – Jessica Pollack

- Some schools make \$10 to 12k on Box Tops; easy way for CMS to earn \$
 - ACTION ITEM: Promote 2 Box Tops classroom competitions in early March and early April; winners will get tickets for the raffle baskets at Spaghetti Dinner and possibly Cookie Walk

IV. Volunteer Report – Melissa West

- Melissa will send emails RE: volunteer sign-ups for specific events
 - ACTION ITEM: looking for a book fair coordinator and co-coordinator for 2018-2019
- ACTION ITEM: looking for a teacher's appreciation luncheon coordinator for Thursday May 10th, 2018

V. Spaghetti Dinner – Matt Pennington (Sarah Schmidt – co-coordinator not present)

- Date of Thursday, March 15th decided with two seating times for dinner
 - ACTION ITEM : Matt/Sarah will reach out to Panera Bread, the Common Man, Hood, St. Paul's School and Constantly Pizza for donations and food items
- Melissa will work with Matt RE: soliciting volunteers and donated items from CMS community
- Laurie Earp will help with finding space for CMS community donations

VI. Raffle – Kelly Wing

- Kid friendly raffle will take place during the spaghetti dinner
- Melissa will provide posters from the book fair to raffle
- Aimee has received a few raffle donations from the community
- PTO will include "principal for a day" and free popcorn the rest of the year
- Julie Yerkes has books from the book fair for the raffle
- PTO will give every child a raffle ticket that enters the event

VIII. Other events – Kelly Wing

- Book Fair – Julie Yerkes (via email)
 - PTO received \$8.99 for book fair presale
 - Book fair date changed from February to March 12 thru 15 to coincide with the spaghetti dinner
 - Hoping to set up Thursday March 8 and do volunteer training that night
 - Teacher preview day on Friday March 9th and class visits Monday the 12th thru Thursday the 15th
 - Julie hoping to arrange an author visit and an opportunity for kids to read to service dogs before the book fair
- Tall Granite Big Band Family Dance – Rebecca Mancini (via email)
 - \$25 custodial fee
 - Question RE: liability – Kelly will follow up
- STEM night is Thursday February 22nd
 - ACTION ITEM: Determine whether to sell T-shirt preorders, yearbook preorders and water

bottles at STEM night

- Block Party
 - Date is Wednesday May 23rd from 5 to 7pm with Thursday May 24th as a rain date
 - Coordinators are Lisa Still, Trieste Philbrick and Vicki
 - Idea to have a used book swap at the block party